

INDIRAPURAMPUBLICSCHOOL,CROSSINGS REPUBLIK**RULES&REGULATIONSFOR THESCHOOLTRANSPORT**

1. Students can avail the School transport in consent with the School authorities and the allotment of bus is subject to availability of seats.
2. Students availing the transport are required to obtain Bus Pass from the School office on payment of stipulated bus fees.
 - a. Parents must carry the pass daily for inspection by the School authorities/bus conductors in the bus/at the drop point.
 - b. Students must carry the pass daily in case the parent has not opted for pickup of the child at the drop point, for inspection by the School authorities/bus conductors in the bus.
3. Request for changes in bus routes to accommodate individual convenience will not be entertained Parents should review the provided routes and select the one that best suits their needs.
4. Request for temporary changes in bus stops (for a day or a week) is not permitted. Such requests should be avoided.
5. In case of any emergency, Parents should pick up their child personally from the School with the prior permission of the Principal. It will be appreciated if such information is sent to the School in advance.
6. Students are required to travel only on the bus allocated to them.
7. Parents are advised to accompany their child on the first day of School in the school bus. Bus charges are payable for 11 months (APRIL TO FEBRUARY) as per the approved bus fee rates along with other School fees/dues. The bus fees for the month of March would be applicable for the students availing transport facility from July.
8. Students should behave in a disciplined way in the interest of their own safety as well as of the other users. Indiscipline and damage to bus by students while travelling will result in penalty/ withdrawal of the bus facility.
9. Bus routes and timings are predefined and strictly adhered to. Ensure your child is at the designated bus stop at least 5-10 minutes before the scheduled pickup time. Parents are requested to co-operate with the School.
10. In case of loss of original Bus Pass a duplicate Pass will be issued on payment of ₹50/-.
11. Bus facility is chargeable for the whole month, regardless of the number of days the services utilized.
12. Withdrawal of bus services is not allowed from October to March except in case of address change or withdrawal from the School. To withdraw the bus facility, one month advance written request has to be given to the Principal. Bus pass should be submitted back to the office with the Bus withdrawal form.
13. In case of breakdown/ failure of the bus to ply on specific day, parents should make arrangements for their ward to reach the School.
14. Application/ withdrawal of the bus services for the upcoming session must be informed in writing latest by 15th March of the current session, failing which the bus charges for April at the approved rates for the next session would be applicable.
15. For any issues related to transportation, contact the Transport In-Charge.
16. A nonrefundable registration fee of rupees 2000 would be applicable for availing the transport. The amount of rupees 2000 is to be submitted each time the bus service is requested after discontinuation.
 - a. After registering for the bus, contact details of the bus driver and conductor will be available on the ERP portal. Save these contacts for emergencies and inquiries. Ensure registration on the ERP portal to receive updates on bus routes, driver details, and timings. Your child's bus pass will be linked to this system providing pick-up and drop-off times and addresses.
 - b. School buses are equipped with GPS tracking, allowing real-time monitoring of your child's bus location through the ERP app during designated hours.
 - c. All bus form submissions and payments can be completed online via the ERP portal. Requests for transportation can also be made through the "REQUEST" option on the ERP system.
17. We expect parents and guardians to be cordial and polite with the staff or the School. We solicit your whole hearted co-operation in all our endeavors.

I have received the Parent's copy of the Rules & Regulations for the School Transport. I acknowledge that I have read, understood, and agree to abide by all the terms and conditions outlined in this transport form and apply for the allotment of the transport facility to my ward.

Parent's Name & Signature with Date

INDIRAPURAMPUBLICSCHOOL,CROSSINGS REPUBLIK
RULES &REGULATIONS FORTHESCHOOLTRANSPORT
SCHOOL TRANSPORT APPLICATION FORM (Session 2026-27)

Date: _____

STUDENT'S NAME (IN BLOCK LETTERS) _____

ADMISSION NO. _____ GRADE _____ SEC _____

FATHER'S NAME _____ MOBILE NO. _____

MOTHER'S NAME _____ MOBILE NO. _____

ALTERNATE EMERGENCY MOBILE NO. (OPTIONAL) _____

E-MAIL ID (for official communication) _____

RESIDENTIAL ADDRESS _____

LANDMARK _____

PHOTO
OF STUDENT

PHOTO OF
(Parent 1)

PHOTO OF
(Parent 2)

PHOTO
OF ESCORT
(if other than Parents)

Signature-->

.....
(optional)

NOTE – BUS FACILITY WILL BE PROVIDED WITHIN **THREE WORKING DAYS** OF FILLING THE FORM.

Signature of Parents/Guardian

.....
FOR OFFICE USE ONLY

Date: _____

Registration No. _____

BUS ROUTE NO. _____

ROUTE START DATE _____

PICK-UP POINT _____

DROP POINT _____

BUS ROUTE IN CHARGE _____

CLASS TEACHER _____

Running & Maintenance Charges

Distance (km)	Charges (per month in Rs.)	Applicable Option to be filled by T.O.
Transport Admission Fees (Non Refundable)	2000/-	
0 to 5 K.M.	2200/-	
5.01 K.M. to 10 K.M.	2750/-	
10.01 K.M. to 15 K.M.	3550/-	

Signature of Authorized Signatory: _____ **Accountant's Signatory** _____

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